

## HASTINGS BOROUGH COUNCIL

### Forward Plan of Cabinet Decisions – 1 February to 31 May 2012

The Council is required to publish a forward plan of all key decisions to be taken in the following four months. The first plan commenced on 1st November 2001 and is updated monthly. Since April 2004 the Forward Plan has been expanded to show details of all decisions that the Cabinet intends to take.

The Plan shows:-

- When those decisions will be made
- Who will make the decisions
- What the consultation arrangements are
- What documents relating to those decisions are available

The Council has determined that the Cabinet will make decisions collectively and individual Councillors will not therefore make decisions on their own other than in cases of urgency. The Council has determined that officers will not be taking key decisions on behalf of the Council or the Cabinet.

Meetings of the Cabinet are held monthly and may be at various locations around Hastings and St Leonards. They are open to members of the public. Information about the time and venue for a particular meeting may be obtained from the agenda (available at the Hastings Information Centre, address below), from the Councils website or from the Committee Administration Section (Telephone: (01424) 451717 or 451719 or 451747, or e-mail [committee\\_admin@hastings.gov.uk](mailto:committee_admin@hastings.gov.uk)).

The Council has decided that key decisions will include decisions that involve expenditure or savings of above £250,000. It also includes decisions which although not having a significant financial effect nevertheless have a significant effect on communities living or working in an area comprising two or more wards.

Copies of the documents referred to in the plan may be obtained from the contact officer whose name, telephone number and email address appear at the end of the plan. The plan is available for inspection during opening hours free of charge at the Council offices at the Hastings Information Centre, Queen's Square, Priory Meadow, Hastings, TN34 1TL. The Plan will also be published on the Council's Website.

If you have any questions about the Forward Plan please contact Elaine Wood, Principal Committee Administrator at the Town Hall on 01424-451717 or e-mail her at [ewood@hastings.gov.uk](mailto:ewood@hastings.gov.uk).

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<b>Cabinet 6 February 2012</b>				
<u>Report title</u>	<u>Key decision</u>	<u>What is it about</u>	<u>Consultation and Timetable / Documents</u>	<u>Responsible Officer / Lead Member</u>
Cultural Programme	Yes	To outline the programme of activities for 2012-13 in line with the Cultural Regeneration Strategy		Monica Adams-Acton Head of Regeneration and Community Services  Councillor Peter Chowney
Review of the Constitution - Senior Management Restructure	Yes	Amendments required to the Constitution to give effect to the Cabinet decision on 16 November 2011 regarding the Senior Management Restructure	Cabinet will approve its own delegations to officers on 6 February and make its recommendations to Council for adoption at its meeting on 22 February.	Jayne Butters Borough Solicitor  Councillor Jay Kramer

<b>Budget Cabinet 20 February 2012</b>				
<u>Report title</u>	<u>Key decision</u>	<u>What is it about</u>	<u>Consultation and Timetable / Documents</u>	<u>Responsible Officer / Lead Member</u>
Corporate Plan 2012/13 – 2014/15	Yes	Report back on consultation together with amended Draft Corporate Plan that identifies plans, 3 year targets and annual milestones for 2012-15.		Neil Dart, Director of Corporate Resources  Councillor Jeremy Birch
2012/13 Budget and Council Tax	Yes	Setting the Council's budget and level of Council Tax for the coming year		Neil Dart Director of Corporate Resources  Councillor Jeremy Birch

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<b>Budget Cabinet 20 February 2012</b>				
<u>Report title</u>	<u>Key decision</u>	<u>What is it about</u>	<u>Consultation and Timetable / Documents</u>	<u>Responsible Officer / Lead Member</u>
Treasury Management and Annual Investment Strategy 2012/13	Yes	Determination of the strategy to meet the requirements of the Local Government Act 2003. This includes borrowing, investment, and the prudent repayment of debt. Full Council is required to approve parts of the strategy	Available 5 working days before the meeting	Neil Dart Director of Corporate Resources  Councillor Jeremy Birch

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<b>Cabinet 5 March 2012</b>				
<u>Report title</u>	<u>Key decision</u>	<u>What is it about</u>	<u>Consultation and Timetable / Documents</u>	<u>Responsible Officer / Lead Member</u>
Hastings Local Development Framework - Proposed Submission Version of the Core Strategy	Yes	Sets out the long term strategy and policy direction for how the town will change and develop over the period up to 2028.	12 week representation period in June and July 2012	Tim Cookson, Borough Planning Officer Councillor Peter Chowney
Ore Valley Urban Design Codes	No	To determine whether to delete the Ore Valley Urban Design Codes	6 week consultation during December 2011, January and February 2012	Tim Cookson, Borough Planning Officer Councillor Peter Chowney
Pay Policy	Yes	Under Section 38 (1) of the Localism Act 2011 we have to produce a Pay Policy for 2012/13 and each financial year thereafter. This involves comparing policies on remuneration of Chief Officers and other employees and to set out the policy on the lowest paid.	To be approved by Council before the end of March 2012.	Verna Connolly, Head of People and Organisational Development  Cllr Jay Kramer
Allotment Tenancy Agreement and Rules	No	Provision of a new tenancy agreement for allotment tenants and new allotment rules to take effect from 1st April 2013.	Consultation with Site Secretaries and plot holders until 12th January	Virginia Gilbert Head of Amenities & Leisure  Councillor Trevor Webb

<b>Charity Committee 26 March 2012</b>				
<u>Report title</u>	<u>Key decision</u>	<u>What is it about</u>	<u>Consultation and Timetable / Documents</u>	<u>Responsible Officer / Lead Member</u>

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<b>Charity Committee 26 March 2012</b>				
<u>Report title</u>	<u>Key decision</u>	<u>What is it about</u>	<u>Consultation and Timetable / Documents</u>	<u>Responsible Officer / Lead Member</u>
Finance Report - Budget (2012-13)	Yes	Setting the budget for 2012/13. The report will also provide an update on the financial position for 2011-12.	Report available 19 March 2012	Peter Grace Head of Financial Services  Councillor Paul Barlow

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<b>Cabinet 2 April 2012</b>				
<u>Report title</u>	<u>Key decision</u>	<u>What is it about</u>	<u>Consultation and Timetable / Documents</u>	<u>Responsible Officer / Lead Member</u>
Hastings and St Leonards Climate Change Strategy and Action Plan	Yes	The Council and its partners on the Local Strategic Partnership are committed to preparing a town-wide Climate Change Strategy and Action Plan during 2011/12. The work to develop and inform this Strategy is supported by the European funded Future Cities Project.	Some consultation already completed, further work January - March 2012 includes specific outreach to key groups and organisations	Jayne Hartnell Head of Policy, Partnerships and Sustainability  Councillor Jeremy Birch

<b>Cabinet (Reserve) 30 April 2012</b>				
<u>Report title</u>	<u>Key decision</u>	<u>What is it about</u>	<u>Consultation and Timetable / Documents</u>	<u>Responsible Officer / Lead Member</u>

## HASTINGS BOROUGH COUNCIL

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**Contact details – Corporate Management Team**

Roy Mawford Chief Executive (01424) 451701 Email: <a href="mailto:rmawford@hastings.gov.uk">rmawford@hastings.gov.uk</a>	Neil Dart Deputy Chief Executive and Director of Corporate Resources (01424) 451714 Email <a href="mailto:ndart@hastings.gov.uk">ndart@hastings.gov.uk</a>
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**Contact details – Portfolio Holders**

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